

GOVERNMENT OF KERALA
Suchitwa Mission
Local Self Government Department
Swaraj Bhavan Basement Floor (-1),
Nanthancode, Kowadiar P.O., Thiruvananthapuram- 695 003
Ph: 0471 – 2316730, 2319831, Fax: 0471 – 2312730
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No. 2242/C1/2019/SM

Date: 25/01/2020

NOTIFICATION

Inviting Expression of Interest (EOI) for empanelling agencies as Consultant for supporting LSGIs in preparing Detailed Project Report (DPR) and for providing consultancy services setting up Modern Slaughter Houses

As per Kerala Municipal & Panchayath Building Rules, Prevention of Cruelty to Animals (Slaughter House) Rules, Food Safety and Standards Regulations and norms as prescribed by CPCB & KSPCB, it is mandatory to carryout slaughtering of animals in a scientific & hygienic way.

But in Kerala, the meat cutting and processing infrastructure has not been in line with growing demand of meat and the guidelines prescribed in the above said Acts and Rules. Traditional slaughter houses with unhygienic conditions in Kerala are creating health issues also. The waste disposals from these slaughter houses also need to be properly addressed.

Suchitwa Mission invites Expression of Interest (EOI) from experienced and competent agencies as Consultant for supporting LSGIs in preparing Detailed Project Report (DPR) for setting up Modern Slaughter Houses.

Scope of Work

The main objective of this EoI is to identify experienced and competent agencies as Consultant for supporting LSGIs in preparing DPR for setting up modern Slaughter Houses.

- The proponent should be capable of preparing DPR including technical suggestions, design layouts, structural design, detailed estimate for civil, mechanical & electrical works, technical specification for machineries, electrical items, waste management systems and all other components included in modern slaughter house, thereby to ensure

safe, better and hygienic slaughtering and thus to reduce the environmental pollution and health hazards in Kerala.

- Prior to preparation of DPR, the consultant should conduct a field study, land survey and geotechnical survey of the proposed site.
- The consultant shall prepare DPR, tender document for project implementation and draft agreement that the LSGI need to sign with the project implementation agency.
- The consultant shall oversee the construction and commissioning till trial run and analyse the emission standards of effluent from Slaughter house after the completion of the trial run.
- The consultant has to submit a letter of satisfaction to the concerned LSGI on the functioning of all the modules and on the performance of the total unit.
- The empanelled agencies shall be engaged for the task by the LSGIs through prevailing tender procedures.
- The proponent shall follow proper guidelines as per Kerala Municipal & Panchayath Building rules, Prevention of Cruelty to Animals (Slaughter House) Rules, Food Safety and Standards Regulations and norms as prescribed by CPCB & KSPCB.
- Payment for the consultancy service will only be released on instalment basis after successful completion of the whole project as follows

| Sl. No. | Stages of work | Payment |
|---------|--|---------|
| 1. | Submission of draft DPR | - |
| 2. | Obtaining technical sanction based on DPR | 55 % |
| 3. | Selection of implementing agency through tender process | 10 % |
| 4. | Work implementation progress (After 50% completed) | 10 % |
| 5. | After construction and trial run | 15 % |
| 6. | Submission of completion certificate to LSGI and after 6 months of successful running of the proposed work | 10 % |

A technical Committee constituted to evaluate the EoIs shall evaluate the technical knowledge, experience, expertise, competency etc. of the agency in this field. The applicant agency shall do a technical presentation to prove their credentials before the technical committee. Copies of all documents to prove experience, expertise and manpower, certifications/

appreciations, work orders, completion certificates received so far may also be enclosed along with the application.

Eligibility Criteria

1. The interested entity shall essentially meet the following eligibility criteria:
 - a. The agency shall possess minimum 2 years experience, expertise in DPR preparation and designing of Modern Slaughter House.
 - b. The proponent shall be a registered firm with valid Goods and Service Tax number for the line of business the entity is engaged in.
 - c. Audited balance sheet and annual report for the last two years (2017-19) shall be submitted.
2. The required documents such as list of existing and past clients with details of services offered, details of similar projects executed with copies of agreements/work order completion/ satisfaction certificates, CVs of key personnel and other related details to verify all eligibility criteria shall accompany the EoI.
3. The agency shall comply with all the guidelines and strategies published by Suchitwa Mission, KSPCB and Government of Kerala, related to slaughter house construction and management in addition to the norms of CPCB, Kerala Municipal & Panchayath Building rules, Prevention of Cruelty to Animals (Slaughter House) Rules and Food Safety and Standards Regulations.
4. While selecting the agency, weightage shall be fixed for government registrations, technical knowledge, Certifications received for proposed technologies, experienced man power etc.
5. The **detailed proposal (hard copy only) for empanelment in sealed cover** shall be submitted within the time period, addressed to the

**Executive Director,
Suchitwa Mission,
Swaraj Bhavan Basement Floor (-1),
Nanthancode, Kowadiar P.O.,
Thiruvananthapuram- 695 003.**

Evaluation Criteria

| Sl. No. | Evaluation Criteria | Max. Marks |
|---|---|-------------------|
| 1. | Understanding / Awareness about activities of LSGI's in Kerala | 5 |
| 2. | Experience of the organization in preparation of DPR and designing of Modern Slaughter House. | |
| | 1 - 3 projects | 5 |
| | 3 - 5 projects | 10 |
| | More than 5 projects | 15 |
| 3. | No of projects implemented on ground and running satisfactorily, for which the agency had prepared DPR for, | |
| | 1 - 3 projects | 5 |
| | 3 - 5 projects | 10 |
| | More than 5 projects | 15 |
| 4. | Past performance on contracts with government agencies in preparation of DPR | 6 |
| 5. | Adequacy of proposed approach & methodology in preparation of DPR and implementation of Slaughter house projects | 5 |
| 6. | Domain knowledge on | |
| | a) Acts & Rules related to slaughtering and slaughter houses in India. | 7 |
| | b) Specifications & standards of various equipments / Machinery used for slaughtering, different business models etc. | 7 |
| | c) Basic design and working of Slaughter house | 7 |
| | d) Adequate waste management systems in slaughter houses | 7 |
| 7. | CVs of key functionaries - | |
| | At least one Civil Engineering graduate as full time staff | 5 |
| | At least one Mechanical Engineering graduate as full time staff | 5 |
| | At least one Environmental Engineering graduate as full time staff | 5 |
| | At least one Electrical Engineering graduate as full time staff | 5 |
| 8. | Quality of overall technical presentation | 6 |
| Total | | 100 |
| The agency who qualifies a minimum marks of 70 and above will only be short listed | | |

Disclaimer

This is neither an agreement nor an offer or invitation to enter into an agreement of any kind with any agency.

Preparation for submission of EoI

1. The entity/bidder shall ensure that it fulfils the eligibility criteria and other essential conditions.
2. The EoI complete in all respects must be submitted together with technical proposal and other requisite information and annexure(s). The EoI shall be free from ambiguity, change or interlineations. Incomplete EoI will not be considered and is liable to be rejected without making any further reference to the entity.
3. The EoI shall be duly signed on each page by a person authorized by the entity. Documents of the entity authorizing such person must accompany the EoI. Suchitwa Mission reserves the right to reject outright any EoI unsupported by proof of the signatory's authority.
4. The included Annexures I, II, III & IV shall also be attached along with technical proposal for furnishing details to evaluate the agency's competency in the field.
5. Audited Balance sheets for the last 2 consecutive years to be furnished along with the application.

Date of Submission

The last date for the submission of the willingness with credentials and other details on **12.02.2020 before 4.00 PM (Hard copy only)**

Sd/-

**Executive Director
Suchitwa Mission**

LETTER OF SUBMISSION

(On the Letter head of the agency including full Postal Address, and telephone, facsimile and e-mail address.)

Reference No. _____

Date: ___/___/2020

To

The Executive Director,
Suchitwa Mission,
Local Self Government Department
Thiruvananthapuram,
Kerala

Sir,

SUBJECT: Expression of Interest for getting empanelled as Consultant for preparing DPR for Modern slaughter houses - reg.

Having examined and understood the details given in EoI document for the above project, we..... hereby submit the relevant information for considering the EOI for getting empanelled as Consultant for preparing DPR for Modern slaughter houses.

- a) We hereby certify that all the statements made and information supplied in the enclosed forms and accompanying statement is true and correct.
- b) We have furnished all information and details necessary for the EoI and have no further pertinent information to provide.
- c) We confirm that we have no objection in Suchitwa Mission or their authorized representative approaching individuals, employers and entities to verify our competency and general reputation.
- d) We declare that all the provisions of this EoI Documents are acceptable to us. We also declare that we have not been debarred/ blacklisted by any Government/Semi Govt. organization in any state/country.

Date of Submission:

Name &Signature of the Authorized Signatory.

Place:

SEAL OF THE FIRM

GENERAL INFORMATION OF THE APPLICANT

Note: Separate sheets may be used wherever necessary

1. Name & Address of firm :
2. Name & Designation of the concerned officer
to whom all reference shall be made :
3. Phone no.s / Mobile no.s/ Fax no.s :
4. E-Mail ID :
5. Chief of the Organization :
E-mail ID :
Telephone :
6. Year of Establishment :
7. GST registration number :
8. Total No. of Employees/Manpower Strength :
9. Type of the Organization : (Public Sector/ Limited/ Private limited/ Partnership/ Proprietary/ Society/ Any other)
10. Any other information that may like to give in order to highlight :

11. Name & Address of local representative, if any:

Place:

Signature of concerned officer:

Date:

Name in Full:

Designation / Status:

SEAL OF THE FIRM

DETAILS OF WORKS AND SERVICES DONE IN THE PREVIOUS THREE YEARS:

| No. | Description of work | Name & Details of Client | Period | | Work done directly or through sub-contractor | Remarks |
|-----|---------------------|--------------------------|--------|----|--|---------|
| | | | From | To | | |
| 1. | | | | | | |
| 2. | | | | | | |
| 3. | | | | | | |
| 4. | | | | | | |
| 5. | | | | | | |

Note: Separate sheets may be used wherever necessary.

Signature of concerned officer

SEAL OF THE FIRM

CONCURRENT COMMITMENTS

| No | Description of work | Customer details | Period / Status of work (Date of commencement of work) | Work done directly or through sub-contractor | Remarks |
|-----------|----------------------------|-------------------------|---|---|----------------|
| 1. | | | | | |
| 2. | | | | | |
| 3. | | | | | |
| 4. | | | | | |
| 5. | | | | | |

Note: Photocopy of Performance Certificate/ Completion Certificate of Owner in support of the work mentioned above may be enclosed.

Note: Separate sheets may be used wherever necessary.

Signature of concerned officer

SEAL OF THE FIRM

ORGANISATION CHART SHOWING NO. OF QUALIFIED ENGINEERS & SUPERVISORY PERSONNEL ETC. CURRENTLY IN THE EMPLOYMENT OF THE CONTRACTOR

| Sl. No. | Details of full time Engineering staffs in the stream of Civil, Mechanical, Environmental and Electrical | | | | |
|---------|--|--|---------------|--------------|-----------------------------------|
| | Name | Designation (Specify the stream also) | Qualification | Joining date | Total Experience in this field |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Note: Separate sheet/ credentials may be used/ enclosed wherever necessary.

Signature of concerned officer

SEAL OF THE FIRM